

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: April 18, 2017

ACTION REQUESTED: Approve a Resolution authorizing an Interlocal Agreement between Kittitas County and the City of Ellensburg regarding the use of Memorial Park.

BACKGROUND: Currently there is an agreement between Kittitas County and the City of Ellensburg dating back to 1974 which outlines the use of Memorial Park by the County for the Kittitas County Fair. It also conveys use of the fairgrounds facilities to the City of Ellensburg for free. Both the County and the City desire a new agreement as the current agreement is outdated and not workable under today's circumstances. The County desires to retain the right to utilize Memorial Park for the Kittitas County Fair. In return, the City shall have the right to utilize the fairgrounds facilities for the following purposes: 1. Annual Daddy/Daughter Dinner Dance put on by the City of Ellensburg Park Department - 1st Saturday in March each year. 2. Community Thanksgiving Dinner put on by the City of Ellensburg Parks Department - annually the day prior to Thanksgiving Holiday. 3. The Community Christmas Basket Program - annually during the month of December. 4. Use of the stage for the Annual Memorial Day Ceremony at Memorial Park - Annually on Memorial Day. 5. Training space for law enforcement purposes - annually 3 days during the month of February with 30 days notice, subject to availability. There are also obligations for clean up and restoration upon as well as appropriate risk management provisions for each party. This new agreement is to supersede all other existing agreements between the parties for the use of these facilities.

INTERACTION: The Prosecutors Office reviewed the Agreement drafted by the City of Ellensburg (Camas #35613), and drafted the Resolution.

RECOMMENDATION: Approve the Resolution Authorizing an Interlocal Agreement between Kittitas County & City of Ellensburg regarding the use of Memorial Park and Fairgrounds.

HANDLING: 1 - Copy Clerk of the Board

2 – Original ILA's to City of Ellensburg for signature - Once returned staff to upload one fully executed ILA to ILA Page and send a copy to Judy Pless, Budget & Finance Manager & Event Center Director.

ATTACHMENTS:

Resolution, Interlocal Agreement and PA's Service Request

LEAD STAFF:

Mandy Buchholz, Deputy Clerk of the Board on behalf of Chairman Paul Jewell